

**Health Improvement Board  
Forward Planning  
Draft for discussion**

**Proposed Dates of meetings for 2019-20**

1. 14<sup>th</sup> February 2019
2. 16<sup>th</sup> May 2019
3. 12<sup>th</sup> September 2019
4. 21<sup>st</sup> November 2019

All meetings will be from 1400-1600 and held at Oxford Town Hall

**The following elements make up the forward plan**

1. Standing items for each agenda
2. Regular reports from working groups
3. Specific items on relevant topics

<b>1. Standing items</b>	<b>When to schedule</b>	<b>Note</b>
Performance dashboard	Every meeting	
Performance report cards (on areas of concern e.g under performance)	As needed	
Minutes of the last meeting	Every meeting	
Forward plan	Every meeting	
Healthwatch Ambassador update	Every meeting	
Director of Public Health Annual Report	Annually - Autumn	
Joint Health and Wellbeing Strategy refresh	Annually - Spring	
Joint Strategic Needs Assessment	Annually - Spring	

<b>2. Regular Reports from working groups (and frequency of reporting)</b>	<b>When to schedule</b>	<b>Note</b>
Domestic Abuse Strategy Group (every meeting)	Update February 2019	Annual report Nov 2018
Active Oxfordshire (twice a year)	Feb 2019	Last report Sept 18
Mental Wellbeing Working group (once a year)	Feb 2019	New group to be convened.
Affordable Warmth Network (once a year)	Feb 2019	Last reported Sept 2017
Housing Support Advisory Group (twice a year)	May 2019	Last reported Nov 2018
Healthy Weight – whole systems approach (once a year)	May 2019	New group to be convened
Social prescribing	Suggest May 2019?	CCG convene

(Tbc)		network meetings
Healthy Place making (Tbc)	National publication due April 2019. Report to HIB May 2019	Last report Sept 18 Working arrangements tbc
Making Every Contact Count (Tbc)	Sept 2019	Last report Sept 2018
Tobacco Control Alliance (Once a year tbc)	Nov 2019	Last reported Nov 2018
PH Health Protection Forum (once a year)	Nov 2019	Last reported Nov 2018

<b>3. Specific topics / one off reports</b>	<b>When to schedule</b>	<b>Note</b>
Alcohol – health related harm	May 2019	We have just agreed this as a new topic and will need a scoping / discussion document to agree the focus
Campaigns	tbc	Discussion and scoping Nov 2018
Intergenerational Concordat	February 2019	Following a conference in October 2018
Men's Health Report – to be presented by the Men's Health Group	February 2019	Research on take up of Health Checks by BAME men funded via Healthwatch voluntary sector grant